



ARMA Utah – Salt Lake Chapter Board Meeting Minutes

April 21, 2011
Central Utah Water Conservancy District
355 W. University Pkwy, Orem, Ut 84058

Roll Call consisted of the following:

Marcie Fujikawa,	President
Lauren Nathanson,	Vice President
Kathleen Swapp,	Treasurer
Andrea Romanczyk,	Secretary
Ryan Stock,	Public Affairs Director/Corporate Liaison
Jason Belnap,	Membership Director
David Fleming,	Past President & Region Coordinator

1. Call to Order

The Board Meeting was called to order at 10:55 a.m. by Ms. Nathanson.

2. Approval of Board Meeting Minutes of February 17, 2011

Ms. Nathanson made a motion to approve the minutes; motion was seconded. Call vote taken, all Ayes.

3. “Confirmation of email votes since last meeting”

- a. Confirmation of email votes, to commit \$250.00 in scholarship and \$250.00 in sponsorship for the Pacific Region Leadership Conference. (Unanimous approval of e-mail votes received.)

Ms. Romanczyk made a motion to approve the commitments; motion was seconded. Call vote taken, All Ayes

- b. Approval of the March 2011 workshop budget expenses; (Unanimous approval of e-mail votes received.)

Ms. Nathanson made a motion to approve the budget expenses; motion was seconded. Call vote taken, All Ayes.

4. Program Update:

1. Closing Social:

Ms. Nathanson stated the closing social location needed to be changed, due to Rickenbacker's being closed. The board reviewed the options provided by Ms. Hansen of Sonora Grill in Ogden, and Corbin's in Layton. Discussion was held on the need for available space for the chapter project.

Ms. Swapp made a motion to approve holding the social at Sonora Grill, contingent upon available space; Motion was seconded; call vote taken, All Ayes.

Ms. Nathanson noted that the Board may need to amend the budget with a line-item if the location changes to Corbin's.

2. 2012 Seminar:

Ms. Fujikawa stated that a 25% deposit is required for the seminar, which the Board will pay after July. The topic will be: "From Records Management to Information Governance;" Mr. Fleming has was spoken with Sam at Parity Research to speak at the seminar.

5. Treasurers Report:

The Treasurer's financial report was distributed to the Board members for review.

Mr. Belnap made a motion to approve the Treasurer's report. Motion was seconded. Call vote taken, all Ayes.

6. Membership Report:

Mr. Belnap stated that the membership stands at 59, with one returning member possibly rejoining; Ms. Romanczyk stated that an invitation to membership was sent out via e-mail to the UBLA (Utah Business Licensing Association) members.

The chapter welcomed a new student member, Samantha Ray, from Extra Space Storage, who will be joining.

7. Chapter Goals

1. Committees:

Mr. Stock volunteered to chair the Awards Committee, and solicit nominations for
Mr. Fl

8. Other Business:

Meeting adjourned at 11:50 a.m.

